



# US Hwy 169 Corridor Coalition

*Working together to enhance safety, reduce congestion and maximize economic development along the US Highway 169 inter-regional corridor.*

## MEMBERSHIP MEETING AGENDA

**April 18<sup>th</sup>, 2023, 6:00 P.M. Canterbury Park Ballroom**

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1. Cocktail Hour 5:00 – 6:00 p.m.
2. Dinner at 6:15 p.m.
3. Welcome/Introductions – Kevin Burkart, Chair, Prior Lake City Council Member

### Action Items

4. Adoption of Agenda
5. Adoption of Financial Reports and Approval of 2023 Budget
6. Election of Coalition Officers
  - a. Chair
  - b. Vice Chair
  - c. Secretary
  - d. Treasurer
  - e. Additional Officers (up to 3 officers)
7. Coalition Membership Dues Adjustment
8. Coalition Catalyst Award Presentation

### Informational Items

7. Recap of 2023 Hwy 169 Corridor Coalition Legislative Meet & Greet
8. Hwy 169 Project Updates
  - a. US 169 / TH 282 / CR 9 Project Update (Scott County)
  - b. Sand Creek Township Overpass Project Update (Sand Creek Township)
  - c. TH 169 / CH 41 / CH 14 Project (Scott County)
  - d. Madison Lake Road (north of 394) & BRT (Golden Valley I-394/Hwy 55)
  - e. Ports of Savage Freight & Mobility Update (City of Savage)
  - f. Mankato / North Mankato / St. Peter area updates
9. Suggestions and Recommendations for Upcoming Events
  - a. Summer Meeting (e.g. Barge Tour, CHS Port Terminal Tour, other ideas?)
  - b. Fall Board Meeting Location
10. Legislative Updates
11. Canterbury Park Update regarding Shakopee Amphitheater
12. Other Items
13. Adjournment

## US 169 Corridor Coalition 2023 Proposed Budget

	Estimated Hours	Draft 2023 Budget	Approved 2022 Budget	2021 Approved Budget	2021 Year to Date Expenditures**
<b>REVENUE ITEMS</b>					
*Project Year End Balance prior year		\$145,318	\$153,345		
Projected Membership Dues (1/2 Priced)		\$19,500	\$19,500		
Affiliate Memberships		\$3,750	\$3,750		
<b>Total</b>		<b>\$168,568</b>	<b>\$176,595</b>		
<b>EXPENSE ITEMS</b>					
<b>Total Staff Services</b>	<b>500</b>	<b>\$36,315</b>	<b>\$29,315</b>	<b>\$28,463</b>	<b>\$13,543.50</b>
Coalition Coordinator & Support Services	380	\$29,280	\$22,280	\$21,632	\$13,543.50
Graphics, Data & Mapping Services	120	\$7,035	\$7,035	\$6,831	\$0.00
<b>Printing, Mailing &amp; Promotional Materials</b>		<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$0.00</b>
<b>Consultant Expenses (169 Mobilty Study)</b>		<b>\$0</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$0.00</b>
<b>Graphics &amp; Other Specialty Services</b>		<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$0.00</b>
<b>Meeting Expenses</b>		<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$0.00</b>
<b>Staff Mileage</b>		<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$0.00</b>
<b>Website: Professional Services &amp; Hosting</b>		<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$161.55</b>
<b>Insurance</b>		<b>\$925</b>	<b>\$925</b>	<b>\$925</b>	<b>\$929.00</b>
<b>Transportation Alliance Dues</b>		<b>\$400</b>	<b>\$400</b>	<b>\$400</b>	<b>\$0.00</b>
<b>Summer Event (Barge Tour, etc)</b>		<b>\$5,000</b>	<b>\$5,000</b>	n/a	
<b>Event Expenses (Canterbury, etc)</b>		<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$168.26</b>
<b>DC Legislative Trip (4 people)</b>		<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$0.00</b>
<i>Projected Year End Expenses</i>					<b>\$3,000.00</b>
<b>TOTAL EXPENSE BUDGET</b>		<b>\$63,140</b>	<b>\$71,140</b>	<b>\$65,288</b>	<b>\$17,802.31</b>
<b>YEAR END CASH BALANCE</b>		<b>\$105,428</b>	<b>\$105,455</b>		

\* Includes projected year end expenses

### Coalition Coordinator & Support Services Description

**Meeting Support:** Prepare meeting materials including agendas, minutes, and financial reports. Set up meeting including refreshments. Attend up to 2 full Coalition meetings per year and up to 4 Coalition Executive Board meetings per year.

**Meeting Planning:** Organize meeting content and presentations for up to 2 full Coalition meetings per year. Plan agendas for up to 8 Coalition Executive Board meetings per year. Send out meeting notices and emails.

**Coalition Support:** Prepare and send annual invoices to Coalition members. Process annual dues. Process expenditures. Prepare meeting materials copies as requested. Reach out to member agencies to update contact roster list annually. Update Coalition informational materials such as brochures annually.

**Social Media & Website Support:** Create and coordinate website content updates at least once per month. Work with website professional services provider to ensure the ongoing operation of the website. Create and post relevant content to Coalition's social media account(s).

**Legislative & Special Event Coordination:** Organize one (1) legislative event annually. Organize up to one (1) special event annually such as a tour. Create and print content such as brochures and boards for events. Work with State and Federal legislators or staff for attendance at events or meetings. Organize one (1) outreach meeting with MnDOT central office and/or district offices annually.

### Graphics, Data & Mapping Description

**Update & Maintain Coalition Website and Graphics Content:** Update Coalition graphics, maps and website as needed for communication purposes. Maintain graphics and related datasets and update when new data becomes available.

**Create New Map and Graphical Content:** Create new maps, posters and handouts as needed. Research and develop datasets for new maps and handouts to tell the story of important Coalition issues.



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### 2023 Dues for US Highway 169 Corridor Coalition

#### Governmental Level Membership Dues

#### PROPOSED TO PERMANENTLY ADJUST DUES TO HALF PRICE RATES

##### Government Contribution Levels:

- Cities with population over 25,000 to contribute \$3,000, all others contribute \$1,000
- Counties with population over 40,000 to contribute \$5,000, all others contribute \$1,000
- Townships: \$250
- RDC: \$250

<b>Full vs. Half Price Dues</b>			
<b>Cities</b>	<b>Full Price Dues</b>	<b>Half Price Dues</b>	<b>Population Estimate (2019)</b>
Belle Plaine	\$1,000	\$500	7,185
Bloomington	\$3,000	\$1,500	84,943
Edina	\$3,000	\$1,500	52,857
Golden Valley	\$3,000	\$1,500	21,886
Jordan	\$1,000	\$500	6,402
Le Sueur	\$1,000	\$500	4,141
Mankato	\$3,000	\$1,500	44,398
North Mankato	\$1,000	\$500	14,114
Prior Lake	\$3,000	\$1,500	26,135
Savage	\$3,000	\$1,500	31,407
Shakopee	\$3,000	\$1,500	41,506
St Peter	\$1,000	\$500	12,003
<b>Counties</b>	<b>Amount</b>	<b>Amount</b>	<b>Population Estimate (2019)</b>
Blue Earth	\$5,000	\$2,500	68,583
Le Sueur	\$1,000	\$500	28,894
Nicollet	\$1,000	\$500	34,323
Scott	\$5,000	\$2,500	148,458
<b>Regional Development Commissions</b>	<b>Amount</b>	<b>Amount</b>	<b>Population Estimate (2019)</b>
Region 9	\$250	\$125	
<b>Townships</b>	<b>Amount</b>	<b>Amount</b>	<b>Population Estimate (2019)</b>
Louisville Township	\$250	\$125	1,357
Sand Creek Township	\$250	\$125	1,661
<b>Total</b>	<b>\$38,750</b>	<b>\$18,375</b>	

\*Population Estimates Source: Minnesota State Demographic Center, release date July 2019