



US Hwy 169 Corridor Coalition

Working together to enhance safety, reduce congestion and maximize economic development along the US Highway 169 inter-regional corridor.

Board Meeting Minutes

October 12, 2017

7:00 p.m. – 9:00 p.m.

Location: Scott County Government Center

First Name	Last Name	Title	Agency
		169 Corridor Coalition Members	
Michael	Beard	Commissioner	Scott County
Terry	Genelin	Region 9 Development Commission Rep.	Township of Nicollet County Commissioner
Bruce	Hunstad	Supervisor	Sand Creek
Matt	Lehman	Councilmember	City of Shakopee
Theresa	McDaniel	Councilmember	City of Belle Plaine
Dawn	Meyer	Acting City Administrator	City of Belle Plaine
Benjamin	Rohloff	Councilmember	City of Le Sueur
Chad	Sandey	Chair/Supervisor	Sand Creek Township
Bill	Schneider	Supervisor	Sand Creek
Vance	Stuehrenberg	Commissioner	Blue Earth County
Annette	Thompson	Councilmember	City of Prior Lake
Jon	Ulrich	Commissioner	Scott County
Russ	Willie	Community Development Director	City of St. Peter
		Others in Attendance	
Lisa	Freese	Transportation Services Director	Scott County
Angie	Stenson	Principal Transportation Planner	Scott County
Scott	Mareck	Senior Transportation Planner	WSB & Associates
Paul	Morris		SRF Consulting

1. Welcome/Introductions – Commissioner Stuehrenberg
2. Adoption of Agenda
 - Councilmember Lehman motioned to approve the agenda, Commissioner Beard seconded the motion. Motion carried.
3. Adoption of March 9, 2017 Minutes
 - Terry Genelin motioned to approve the minutes, Councilmember Thompson seconded the motion. Motion carried.
4. Adoption of Financial Report – September 2017
 - Lisa gave an overview of the balance including expenses and revenues. Disbursements since March include expenses for legislative event and website update. The current balance is \$136,177.11.
 - Hennepin County notified the Coalition that they will not be a member in 2018. Hennepin County did not pay member dues in 2017.

- Russ Wille motioned to accept the financial report and Commissioner Beard seconded the motion. Motion carried.
 - There was further discussion regarding the overdue 2017 member dues from Hennepin County. Motion by Councilmember Matt Lehman to send an overdue notice to Hennepin County for 2017 member dues, seconded by Chad Sandey. Motion carried.
5. Adoption of 2018 General Administrative Budget and 2018 Member Dues
- Commissioner Stuehrenberg provided background on support staff services for the Coalition including consultant contract termination and Executive Board recommendation for Scott County to provide support services. Lisa Freese gave an overview of the service proposal for 2018. The 2018 Proposed Expense Budget was also presented. This attachment included budget detail on staff services expense, printing/mailing, graphics services, meeting refreshments, mileage, website services, insurance, and legislative trip. Total proposed 2018 Budget is \$41,060.00, compared to 2017 approved budget of \$47,939.26. Members discussed billing procedures and budget items.
 - Commissioner Stuehrenberg gave an overview of the Executive Board recommendation to maintain 2017 due amounts for 2018 for all communities. Motion by Terry Genelin to adopt the Executive Board recommendation to maintain 2017 due amounts for 2018, seconded by Councilmember Lehman. Motion carried.
 - Terry Genelin motioned to approve the 2018 budget as presented with the recommendation to switch from HDR Consulting services to Scott County staff for Coalition support staffing retroactive to October 1, 2017, seconded by Councilmember Thompson. Motion carried.
6. Update on Website Enhancement and Social Media
- Angie Stenson presented on the updated website and directed members to the new Facebook page for the 169 Corridor Coalition. Members provided input on additional information for the website and ways to utilize the new social media account.
7. Project Updates and Presentations
- Paul Morris from SRF Consulting presented on the Hwy 169 Mobility Study including Transitway, MnPASS, and Spot Mobility improvements.
 - Lisa Freese presented on project updates in the corridor including: MN Highway Freight Program Solicitation, Corridors of Commerce Solicitation, US 169/TH 41/CH 78 & US 169/CH 14 TIGER Project Update, Advanced Traffic Management System Project Update.
8. Upcoming and Proposed 2017-2018 Meeting Dates
- Members provided feedback that they would like a Planning meeting for one hour at the November 9, 2017 meeting time.
9. Other Items
- There were no additional discussion items.
10. Adjournment
- The meeting was adjourned at 8:50 P.M.